Sandy Creek Success Challenge Program description:

This program is designed to help students achieve academic success.

- The after school program will meet Tuesday and Thursday from 3:45 p.m. to 4:45 p.m.

- During this time, a staff member will be present to monitor and help students with their work.

- When a teacher designates when an assignment is missing/incomplete etc., the teacher will make a referral for the student to attend the after school program.

- Once a referral is made, teachers must fill out two referral sheets and have students initial to establish that they have been notified. One copy will be sent home with the students and the other copy placed in the Library mailbox every Monday and Wednesday along with a copy of worksheets/assignments due. They will then be compiled and a mass email will be sent out at the end of the day to notify staff of students who will be attending. Students receiving referrals are required to attend the after school program.

- Finished work will be placed in teachers' mailboxes.

- If a student needs to take a test, please place the test in a sealed envelope and place it in the library mailbox. It will be returned to the teacher's mailbox in the same fashion.

Student Guidelines

- **The after school** program will start at 3:45 p.m. and end at 4:45 p.m. every Tuesday and Thursday.

- **Attendance is mandatory for students assigned to the after school program.**
  - Students who cannot attend must bring back the referral form with a parent/guardian signature stating that the student will not be attending the after school program. **** If this option is requested, students and parents must be aware that the lack of attendance may lead to incomplete assignments and failure of a class.*** Parents will be contacted to confirm this option.
  - Students must be on time and bring all materials needed with them.
  - Students may leave as soon as work is completed and signed off by the sponsor.
  - Students must make arrangements for transportation following the work session.
  - Referrals will be distributed every Monday and Wednesday to allow students to make the necessary arrangements for attendance.
  - Lack of attendance may result in Saturday school.

- Students may utilize this program to complete homework on a voluntary basis as well.
  - This is a great opportunity for students to receive additional help and utilize teacher expertise.

- **Be aware that attendance of this program allows completion of assignments, which leads to academic success!**